



**SPRINGBURN HARRIERS RUNNING &  
ATHLETICS CLUB  
DISCIPLINARY AND APPEALS  
PROCEDURE**

## DISCIPLINARY PROCEDURES

- a) If it shall appear to the Board of Trustees that any irregularity or breach of the Constitution or other matter of concern to it may have occurred it shall at its discretion appoint an Individual (who may or may not be a club member) or a Committee to investigate and report to the Board of Trustees with such terms of reference as the Board of Trustees sees fit.
- b) If it shall appear to the Board of Trustees whether or not after an investigation under (a above) that there is evidence that any person is in breach of its Constitution or if it shall appear to the Board of Trustees that the continued membership of the Club by any person is detrimental to the Club the Secretary shall write to the person concerned setting out the alleged breach or detrimental conduct and invite the person in question to comment thereon in writing by a specified date which unless the Board of Trustees otherwise directs shall not be less than 14 days after the date the letter was sent.
- c) The Board of Trustees shall consider the response (if any) at its next convenient meeting and if it is not satisfied that there is no breach of the Constitution or that there is no detrimental conduct, it shall refer the matter to a Disciplinary Committee appointed by it which shall consist of not less than three nor more than five people none of whom shall be directly interested in the matter otherwise than as members of the Club. The Disciplinary Committee shall make such further enquiries as it thinks fit and shall afford the person against whom the allegation has been made a reasonable opportunity to appear before it and state his/her cause and answer the allegations brought against him/her and the Committee shall hear such witnesses as he/she reasonably produces and shall also allow the person against whom the allegations have been made the right to be accompanied and or represented by a friend. It shall make such procedural provisions as shall be necessary for the just and efficient disposal of the case remitted to it.
- d) If it is satisfied that there has been a breach of the Constitution or detrimental conduct by the person the Disciplinary Committee may recommend to the Board of Trustees one or more of the following penalties:
  - ⇒ resolve to note the offence but take no further action; or
  - ⇒ warn the person concerned as to his/her future conduct and thereafter take no further action; or
  - ⇒ suspend or disqualify the person from Athletics competition, coaching and/or administration for the Club, for any period whether fixed or indefinite; or
  - ⇒ recommend to the National Governing Body that the person concerned shall be disqualified from any involvement in athletics for any period whether fixed or indefinite; or
  - ⇒ such other penalty as the Disciplinary Committee in the circumstances of the case shall consider appropriate.
- e) The Disciplinary Committee shall report its recommendation to the Board of Trustees in writing within seven working days and after approval by the Board of Trustees a copy shall be sent to the person affected. The person will have the right to comment on that recommendation within seven working days of the copy and the Board of Trustees shall determine its decision as soon as practicable thereafter.
- f) A term of suspension or disqualification starts from the time it is pronounced by the Board of Trustees unless otherwise stipulated. Suspension and disqualification do not expire until the close of the day named in the decision.

- g) Every person suspended, expelled or disqualified, or otherwise dealt with shall be notified in writing by hand or by recorded delivery post within seven working days of the decision.

## **APPEALS**

- Any person suspended, expelled or disqualified or subject to any other penalty by decision of the Board of Trustees may appeal against such decision as defined in the UK Athletics Rules.
- No person who has refused to be tested by a properly constituted body of UK Athletics for the presence of drugs proscribed by the IAAF as illegal and if found to be positive on testing for such drug(s) may remain a member of the Club or may become so.

## **MEDIA CONTACT**

- Any statements made on behalf of the Club to the Press or any other authority should only be made by persons nominated by the Board of Trustees.